

# Exhibition Agreement

**Exhibition Dates** (approximate): \_\_\_\_\_

Sheboygan Senior Community Gallery  
Director/Curator: Melissa Thiel, MSAT  
3505 County Road Y  
Sheboygan, WI 53083  
[mthiel@sscnonprofit.org](mailto:mthiel@sscnonprofit.org)

**Number of pieces to be exhibited:** \_\_\_\_\_

Prior to the start of the exhibition please bring or email a list of pieces with the Title and Medium, as well as an Artist Statement and any information relevant to your specific works of art. If you would like to have your artwork for sale please include prices. If not for sale, a value for insurance purposes should still be included. We will take precautions to protect artwork, such as roping it off and removing free standing pieces during large group gatherings, but will not be held responsible for broken, damaged, or stolen artwork.\* Artists are encouraged to have their own insurance.

*\*SSC will cover a maximum of \$500 total for artwork if SSC is at fault during the exhibition dates.*

## **Artwork delivery**

Artwork should be delivered at the end of the month prior to the exhibition start date on a day and time agreed upon by Artist and Director. Artwork is typically hung by the Director. If you wish to hang your own artwork, please arrange for a time with the Director.

## **Artwork pick up**

Artwork should be picked up on a date agreed upon by the artist and director following the end of the exhibition.

## **Artwork for sale**

Prior to the exhibition, Artist and Director should arrange how to handle artwork for sale. It is suggested that the Director provide the Artist's contact information to the interested party.

Artist's Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_